



BOARD POSITION DESCRIPTION, EXPECTATIONS, & APPLICATION

Overview

The Friends of the Parks Board governs the fundraising for the Lancaster City Parks. Our purpose is to enhance the Lancaster City Parks' offerings in programming, equipment, & ensure that they remain by financially stable by supporting and coordinating Lancaster City Parks levy campaigns. Overall, the members of the Board contribute to the community building, marketing, legal, and financial skills needed to ensure long term organizational stability and ensure year-to-year excellence for The Lancaster Friends of the Parks.

The Board of Directors has up to 16 voting members. No Board member shall serve more than three consecutive terms concurrently (6 years).

Board Member responsibilities include attendance at 12 regular board meetings as well as additional meetings and conversations as part of Board committees. The attendance policy allows for removal if three meetings are missed without notice.

Declaration of Candidacy

Board positions require a time and energy commitment that should not be underestimated. Candidates are urged to consider personal priorities for the next year as well as the ways to contribute to the development of the organization.

Resources available to prospective members:

- Organizational Documents: Bylaws, Financials, other documents as requested
- Calendar of Events
- Email or call the Board President with questions or if you would like the contact information for the current Nominating Committee chair.

To apply:

- Submit the one-page Board Application (page 2 of this document) to Amanda@destinationdowntownlancaster.com. PLEASE WRITE "NEW FOP BOARD MEMBER APPLICATION" in the subject line.
- Copies of the one-page application will be distributed to those selecting members and will aid in understanding how you would like to contribute to the organization's work.

Time and Financial Considerations

Meetings:

- Board Meetings- monthly, first Tuesday of every month at 8am (virtual zoom meetings while pandemic restrictions are in place)
- Committee Work – as needed
- Annual Meeting – November
- Events- board participation encouraged. Attendance or volunteerism at a minimum of two events

Membership: As with any Board, members will be solicited for a cash or in-kind donation; 100% participation is sought; the amount is optional but we ask that board members consider making Friends of the Parks one of their top three choices for charitable giving. Board members should maintain an active membership status during their term.

